

# Muhammad Yaseen

## CURRICULUM VITAE



**HSE | Safety Officer**

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**Contact Number:**

**(KSA) 00966509399480**

# MUHAMMAD YASEEN

## HSE OFFICER

WhatsApp # +966 509399480

Iqama # (Transferable)

Total Experience: **06 Years plus**

### PROFILE SUMMARY

HSE Professional poised to leverage over Six years of rich experience in IMS Implementation, QHSE system development, seeking to enhance organization resilience towards personal safety and overall organizational performance.

### CAREER OBJECTIVES

I believe in honesty, simplicity, professionalism, teamwork, commitment and always striving for improvement. I am seeking a suitable career: to work in a challenging environment where I can utilize my working knowledge, skills and experience, while simultaneously providing further professional growth, with excellent interpersonal and communication skills, and ability to establish healthy relationship with all levels of management, to provide a better Healthy, Safe and Green environment to all levels of work force, Plant and Environment.

### EXPERIENCE

Company Name : Building Roots Co.  
Position : HSE Officer  
Client : Albawani  
Project : King Salman Park  
Duration : March 2025 to till date.

### PROJECTS COMPLETED

S. No	Company Name	Client	Project	Duration	Position
1.	Arial construction and industrial CO.LTD	RCRC	Riyadh Metro station	March 2023 to March 2025	HSE Officer
2.	Saudi Arabian Baytur	JLL	Misk Schools Project	June 2022 to March 2023	Safety Officer
3.	Shapoorji Pallonji	KAFD	CP03-A & C	Feb 2020 to May 2022	Safety Officer
4.	Sarwar & Comp	PEDO	Koto Hydropower (40.8Mw)	Jun 2017 to Dec 2019	Safety Officer

### ROLES AND RESPONSIBILITIES

- ❖ Supervise, monitor, maintain and implement HSE management system program to ensure compliance in accordance with both local and international standards.
- ❖ Guiding site management and effective implementation of the HSE Plan.

- ❖ Arranging and participating in monthly HSE meetings with site management.
- ❖ Addressing weekly HSE meetings with all employees, with subcontractor's management and safety personnel.
- ❖ Conduct audits and inspections as per the monitoring plan and participating in quarterly and yearly HSE Inspection and Audits.
- ❖ Keeping site management informed of the latest HSE requirements.
- ❖ Maintaining liaison with owner safety department.
- ❖ Maintaining safety statistics. Assisting management and participating in incident /accident investigations inclusive of near miss incidents.
- ❖ Ensure workplace hazards and environmental, health and safety-related policies and procedures are communicated to employees through relevant training.
- ❖ Ensure that self-assessment inspections are performed regularly, that records are retained and that deficiencies are addressed.
- ❖ Assisting and participating in emergency response drills; including developing scenarios, preparation of reports and inspection of the equipment.
- ❖ Conducting incident investigations and completes reports.
- ❖ Ensuring that the HSES performance of all disciplines and subcontractors is in accordance with contractual HSES commitments.
- ❖ Maintaining a visible presence at worksites to ensure effective HSES management is in place.
- ❖ Maintaining the HSES central action tracking register at the worksite and follows up with supervisors on closing action items.
- ❖ Develop and Displaying Safety slogans, banners at site and yard.
- ❖ Recommending departments to management for incentives / cash awards for excellence safety.
- ❖ Periodical review of safety certificates like explosive, lift, chemicals, etc.
- ❖ Ensuring all safety Precautions for keeping flammable materials, chemicals and markings, vehicle permits.
- ❖ Daily inspecting site, tools and equipments.
- ❖ Ensuring that surroundings of the project do not get affected due to the project activities.
- ❖ Conducting internal audits, Preparing Risk Assessments and JSA's.
- ❖ Conducting / Implementing Weekly Mass Tool Box meeting.
- ❖ Conduct daily safety inspection and motivate the work force to work with safety.
- ❖ Check availability of First Aid Kit.
- ❖ Ensure that records or Checklists are completed and filed for inspections, Accidents, Audits and Exercises.
- ❖ Check proper clearances are maintained while working below near Power Lines.
- ❖ Ensure safe and proper distribution termination of temporary construction power cables.
- ❖ Daily Unsafe Observations given to the contractor for rectification & Writing letters to the contractor on unsafe observation for rectifications.
- ❖ Arranging for approved training institute and in-house training program for employees.
- ❖ Monitoring waste disposal in accordance with waste management system requirement.
- ❖ Conducting and guiding all the emergency exercises, as per procedure.
- ❖ Keeping monthly records of all activities required to be carried out under the HSE Plan.
- ❖ Submitting monthly records of HSE Plan activities to the HSE Manager and updating daily incident tracker and training matrix.
- ❖ Provide support to the project team to improve the performance in order to achieve the set objectives and targets, complying with HSE.
- ❖ Continues safety monitoring to ensure compliance and effectiveness.
- ❖ Ensuring foreman's and supervisors conducting STARRT briefing before conducting the activity.
- ❖ Ensuring teams working on site having approved documents for the task MS/RA and a copy of Approved documents available in work place.

## TRAINING AND CERTIFICATION

Hazard Identification  
 Lifting & Rigging Awareness  
 COSHH  
 LOTO  
 Defensive Driving Awareness

Safe Manual Handling  
 Heat Stress Awareness  
 Ergonomics  
 Scaffolding  
 Ladder Safety

Confined Space Entry  
 Working at Height  
 Power Tools Safety  
 Fire Fighting  
 Work Permit Training

## ACHIEVEMENTS

Participation in Achieving 10 Million Safe Man Hours

Participation in Achieving 05 Million Safe Man Hours

Monthly Safety appreciation award

Certificate of Appreciation

### **HSE QUALIFICATION**

- ❖ NEBOSH IGC
- ❖ HSE Diploma (02 Years)
- ❖ OSHA 30hrs General Industry
- ❖ IOSH MS (UK HSE)
- ❖ FIRE FIGHTING
- ❖ FIRST AID

### **ACADEMIC QUALIFICATION**

- HSSC
- SSC

### **SKILLS**

Self-Confident	Positive Attitude	Communication Skills
Organizational Skills	Problem Solving Skills	Collaboration Skills
Coping with Pressure	Flexibility	Strong Work Ethics
Interpersonal Skills	Creative Thinking	Critical Thinking
Management Skills	Teamwork Skills	Decision Making Skills
Time Management Skills		

### **I.T SKILLS**

- ❖ Diploma of Information Technology
- ❖ Certificate of Information Technology
- ❖ MS Office (Word, Excel & PPT)
- ❖ MS Windows
- ❖ Internet Surfing

### **PERSONAL**

❖ Father Name :	Hamayoun Khan
❖ Date of Birth :	05 <sup>th</sup> Aug, 1997
❖ Marital Status :	Single
❖ Religion :	Islam
❖ Nationality :	Pakistani
❖ Languages :	English, Urdu, Hindi, Pashtoo and Slightly Arabic

### **DECLARATION**

I hereby declare that all the above statements made in this application are true and complete to the best of my knowledge.

**(Muhammad Yaseen)**