

SHAKOOR KHAN

HSE Professional

Curriculum Vitae



Present Address:

Jeddah Al-Hamdaniyah (Saudi Arabia)
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CAREER OBJECTIVE

To seek a challenging career that utilizes my skills and abilities and provides an opportunity to work in a professional environment. I solemnly believe in hard work and devotion and hence, offer my services to the best of my capabilities.

PERSONAL INFORMATION

Father's Name : Sultan Muhammad
Date of Birth : 01.01.1986
Marital Status : Married
Nationality : Pakistani
Iqama : Valid
Driving License : Valid





ACADEMIC AND PROFESSION QUALIFICATION

EXAM	YEAR	Obtained Marks	BOARD / UNIVERSITY
S.S.C	2006-07	532/900	BISE Peshawar
F.Sc	2008-09	459/1100	BISE Peshawar
B.Sc. (Bachelor in Computer Science)	2010-11	294/550	University Of Peshawar
HSE Engineering Diploma (3 year)	2007-2010	2376/3000	PIMS Islamabad
Nebosh IGC	2024	Certified	1054-Nbiz Infosol consultancy Info LLC
Iosh	2020	Certified	Technocrats institute
OshAcademy	2020	Certified	Technocrats institute



HSE Officer	2011- 2013	Secured Position by passing Interview/ Exam	Thuwal Development Project. Saudi Aramco
HSE Officer	2013-2014	Secured Position by passing Interview	King Abdullah Sports City Saudi Aramco
HSE Officer	2014-2016	Secured Position by passing Interview/ Exam	SADARA Chemical Plant
HSE Officer	2016-2019	Secured Position by passing Interview/ Exam	Fadhili ISF Saudi Aramco
HSE Supervisor	2019-2020	Secured Position by Probation Period	NWC (National Water Company S.A) Al-Kharj STP Phase -3
Service and release certificate	2021	10 years of HSE experience certificate received from Thabat Construction Co.	Thabat contracting company (Old name: Al-Muhaidib)
Regional HSE Manager	Present from May 2021 till date...	Regional HSE Manager Venan Jeddah, Al-khumrah and JR Makkah, Kidana/Jamarat Towers	Built industrial Company (LADUN Group)

SUMMARY- PROFESSION APPROVED BY THE ORGANIZATIONS/CLIENTS
(Saudi Arabia)

Saudi Aramco			Approved	
Year	2011	Thuwal development project		
Year	2013	King Abdullah Sport City (football Stadium)		
Year	2016	ISF Project Fadhili		
SADARA			Approved	
Year	2014	Sadara Chemical plant (Jubail SA)		
NWC			Approved	
Year	2019	NWC (National Water Company S.A) Al-Kharj STP Phase -3		
Saudi Council of Engineering			Profession Approved	



■ ■ PROFESSIONAL EXPERIENCE:

I am a dedicated and highly experienced professional with over 14 years of expertise in the Health, Safety and Environment field, I have worked in various projects and with well-known clients. This experience has provided me with a deep understanding of the safety requirements of every construction project and the ability to develop and implement effective HSE measures for the safety of workers and the environment. It has also allowed me to build relationships with key personnel (colleagues) and ensure that the project remains in compliance with all applicable safety rules and regulations.

■ ■ RESPONSIBILITIES:

- ❖ Ensure that operation employees, contractors and site visitors receive HSE induction.
- ❖ Make sure that all employees participating in specific hot work activities, work-at-height activities, or other hazardous activities have received training.
- ❖ Make sure all work permit requirements are met at the job site. Provide workers and supervisors with knowledge of the JSA and risk assessment before the work begins.
- ❖ Supervise, monitor, maintain and implement HSE management system program to ensure compliance in accordance with Client's Construction Safety standards.
- ❖ Assure that all equipment and operators on the jobsite are certified/qualified in order to perform the task safely.
- ❖ Assess and identify work areas potentials hazards and health issues, and implement appropriate control measures.



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- ❖ Investigate the root cause HSE complaints put forward by staff members, clients and contractors and report the result to the management.
 - ❖ Coordinate and participate in the investigation of accident and near misses.
 - ❖ Review and analyze accidents and near miss incidents and make corrective action recommendations.
 - ❖ Participate in the scheduled weekly safety walk-through and meeting with the client representative to identify potential workplace hazards and develop effective mitigation controls.
 - ❖ Ensure all the equipment meets appropriate safety standard; Daily, monthly inspections are conducted for all the heavy equipment on the job site.
 - ❖ Check personal protection equipment (PPE) and check that hazardous materials are stored correctly.
 - ❖ Coordinate and ensure regular emergency response exercises and drills are conducted.
 - ❖ Supervise on-site medical emergency response preparation and implementation.
 - ❖ Supervise the regular inspection of firefighting, safety and emergency response equipment.
 - ❖ Responsible for preparing weekly and monthly HSE reports, statistics and presentations related to HSE performance.
 - ❖ Attending tool box talks to all workers of particular work before work starts.
 - ❖ Handling all the HSE Documents at office, DAILY reporting to the Department Head of observation and rectifications.



- ❖ Preparing weekly toolbox talks presentations.
- ❖ Preparing weekly, man-hours report accumulative.
- ❖ Maintaining effective and timely contact with the relevant team for any issue to prevent property damage or other mishaps on the job site.

■ ■ **LANGUAGES:**

➤ Read, Write, Speak & Understand

English, Urdu/ Hindi , Arabic & Pashto

■ ■ **COMPUTER SKILL:**

- MS word, Excel, PowerPoint
- Six Months Certificate in MS Office from Center of Applied Epistemic from BTE Peshawar.
- One Month Certificate in MS Office from APTECH Institute of Information Technology Peshawar.

■ ■ **ACHIEVEMENTS, TRAININGS AND SEMINARS ATTENDED**


- Three year' diploma in HSE Engineering
- Nebosh- International General Certificate (UK)
- OSHAcademy "Construction Safety and Health" Course.
- IOSH (Managing Safely) Institution of Occupational Safety and Health.
- Profession Approved from Saudi Council of Engineers
- Diploma 'HSE Officer" from OSHA Safety Training Center Peshawar.
- Certification of appreciation from Construction of Seven Schools, Medical Clinic and Grand Mosque at Thuwal as an Safety Officer.



Certification of Appreciation on 3 Million Safe Man-Hours from Construction of Seven Schools, Medical Clinic and Grand Mosque at Thuwal as an Safety Officer.

- Certificate of Completion on Adult 1st Aid / CPR / AED from Emergency First Response on 28th November 2012.
- Certification of appreciation from Thuwal Development & Flood Control Projects as an Safety Officer on 14th July 2013.
- Certification of Completion on SSC EHS Training Hazard Recognition from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on November 12, 2013.
- Certification of Completion on Life Critical Training Electrical Safety from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on November 12, 2013.
- Certification of Completion on Life Critical Training Confined Space from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on November 19, 2013.
- Certification of Completion on SSC EHS Training Total Safety Task Instruction from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on October 1, 2013.
- Certification of Completion on Life Critical Training Hot Works from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on October 1, 2013.
- Certification of Completion on Life Critical Training Safe Work Permit from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on October 22, 2013.
- Certification of Completion on SSC EHS Training Hand Safety from Sadara Site Construction, Jubail, Kingdom Saudi Arabia on October 22, 2013.

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- Certificate of Excellence as an HSE Officer from Al-Muhaidib Contracting Company on April 7, 2015.
 - Certificate of Appreciation on Achievement 3 Million LTI Free Man Hours as an HSE Officer from Al-Muhaidib Contracting Company 2014.
 - Certificate of Appreciation as an HSE Officer from Al-Muhaidib Contracting Company 2013.
 - Certificate of Recognition as an HSE Officer on 8 Million Man Hours without Lost Time Injury from Sadara Chemical Company Saudi Arabia on September 22, 2014.
 - Three months Certificate from Nasrat Ahmadzai Construction Company as an HSE Officer w.e.f 15.02.2009 to 25.05.2009.
 - Certificate of Recognition from EHS Sadara Site Construction Jubail 2, Saudi Arabia on 25th June 2015.
 - NSC First Aid, CPR & AED course (Validity from 2020 to 2022)
 - Certificate Of Appreciation On achievement 8 million LTI Free Man Hours as an Safety Officer from Fadhili industrial support facility (package-7) (**Aramco**)
 - Certificate of Recognition as an HSE Supervisor on 8 Million Safe Man Hours without LTI from (**Saudi Aramco**) FADHILI ISF Package # 7 Project
 - Certificate of Recognition as an HSE Supervisor on 01 Million Safe Man Hours without LTI from **NWC** (National Water Company) STP- Phase 3 Project.
 - Certificate of recognition as an HSE regional supervisor at Venan housing project Jeddah
 - 10 years of service and release (experience) certificate from Thabat construction company (Al-Muhaidib).

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- Certificate of Appreciation as an HSE Engineer from OTCE Saudi Consultants
On achievement of 4 million LTI Free Man Hours (Venan housing project
Jeddah) (2023)

Declaration:

**I hereby assure you that all the above-mentioned information is true and
correct to the best of my knowledge and belief.**

Shakoor Khan

❖ Thank You.