

RIZWAN AHMAD

Cell: +966 - 591582288

Email: rizwankhan421@gmail.com

Present Address:

- Riyadh, Saudi Arabia.



OBJECTIVES:

Position in a growth and result oriented organization that seeks a motivated and carrier- conscious person, where acquired skills and education will be utilized towards continue growth and Advancement.

PROFESSIONAL BIOGRAPHY

- **NEBOSH** (National Examination Board in Occupational Safety & Health),
- **IOSH Managing safely:** (SS Institute Of Safety and Health)
- **HSE DIPLOMA:** Health Safety and Environment Engineering .
- **First Aider Awareness** (TUV East)
- **Fire Warden Awareness** (TUV East)
- **Confined Space** (Standard Arabia)
- **Scaffolding Supervisor** (TUV East)
- **OSHA 30 HOURS**

ACADEMIC QUALIFICATION

- **Bachelor of Commerce (B.Com)** degree from Allama Iqbal open university Islamabad Pakistan.
- **Higher Secondary School Certificate (HSSC)**, From board of Intermediate and Secondary Education Mardan, Pakistan.
- **Secondary School Certificate (SSC)** From board of Intermediate and Secondary Education Mardan Pakistan,

WORK EXPERIENCE:

Working Experience: Presently Working

Position: QHSE Officer

Organization: Initial Saudi Group

Job Duration: March 2022 – Presently Working

Job Location – King Khalid International Airport Riyadh

Organization: Pakistan Tobacco Company (PTC)

Working Experience: 3 Years

Position: Safety Officer

Job Duration: June 2019 – Jan 2022

Job Location: Nowshehra – Pakistan.

Organization: The Quid e azam institute of nursing and health sicece
Working Experience: 03 Year
Position: Safety Officer
Job Duration: Jan 2016 – May 2019
Job Location: Swabi – Pakistan.

Organization: Clifford Car Accessories Trading Est.
Working Experience: 5 Years
Position: Wearhouse Supervisor
Job Duration: Mar 2008 – Jul 2013
Job Location: Sharjah – UAE.

Work Summary, Roles and Responsibilities:

Performing the duties as QHSE officer to QHSE department in King Khalid International Airport (International Terminals Facilities Management Project). Reporting directly to Regional QHSE Manager.

- Support the QHSE Manager and team with the HSE Plan, Risk Assessments, documentation, coordinating with operations team, implementing PTWs with Task Specific Risk Assessments and effective HSE policies, guidelines, initiating HSE Training programs for improvement in implementations of QHSE procedures to ensure that the department objectives are met. Support to achievement of HSE goals and objectives by Lots and Sub-Contractors through implantation of Project HSE Plans.
- Prepare for, Participate in Client HS and Environmental audit & management walkthrough.
- Preparation of HSE weekly and monthly reports and other documentations as client's requirements.
- PTW, updated risk register, Environmental performance report.
- TBT records, training records, inspection reports, Checklist update for the first aid ...etc.
- Risk assessments updates, PPE inventory checks.
- Log for all safety tools and equipment status. Log of special PPE such as (Respiratory masks ...etc.) and status.
- Reporting and updating HSE Statistics and HSE Dashboards.
- Monitor compliance with HSE requirements and mitigation of risk through control of at-risk behaviors and conditions. Review health and Safety reports analyzing complied data to determine areas of improvement.
- Conduct inspection of the workplace ensuring safety standards are met and being enforced consistently. Manage noncompliance offenses of a high level and raising Non Conformity Reports.
- Ensure that all incidents are reported immediately. Investigate and complete the process for Close out of all Accident Investigation Reports and prepare/submit HSE Management.
- Participate and assist the Operations Manager and Site Person In charge in the investigation of incidents to determine root cause, and corrective actions where necessary and ensure incident corrective actions are followed up on and completed.
- Review job site safety compliance inspections including hazard analysis, safe work procedures and write reports and recommendations.
- Direct and review analysis of accident and injury data, identifying the needs for new or modified occupational safety programs.
- Research occupational safety information to assure the best available methods and equipment are adopted to minimize the hazards in the workplace.
- Advise on improvements in tracking and reporting procedures.
- Provide support to Project team in all aspects of safety, occupational health, safety, and environmental issues. Provide support to the department on the implementation of companywide HSE initiatives. Provide direction, support and resource to all site managements, Engineers / Supervisors and Sub Contractor Safety Personnel.
- Ensure training, toolbox meetings, and Emergency drills are implemented as part of the company's HSE Program, i.e., emergency response systems, etc.
- Manage safety statistic reporting within the Lot and Subcontractors. Track and provide regular HSE performance reporting to the HSE Department.
- Issuing NON-CONFERENCE Report for not complying with the standards
- Ensure safety boards with postings including but not limited to: Health and safety policy, inspection and audit results, project hazard assessment, location of first aid and information/Contact detail of First Aiders/Fire wardens.

- Communicate, coach, and assist the field staff to ensure that all safety expectations are understood and met. Coordinate a regular meeting with Site, Sub Contractors Construction and Safety team to review issues, trends and upcoming risks/conditions or events.

SKILLS:

- Facilities Management.
- Outlook
- Decision Making.
- Leadership.
- Health & Safety.
- MS OFFICE

PERSONAL INFORMATION:

Date of Birth	:	22 nd July 1987
Nationality	:	Pakistani
Passport #	:	HL1154394
Marital status	:	Married
IQAMA #	:	2525563530
IQAMA	:	Transferable
Driving License	:	Valid Saudi Driving License
Language Known	:	English, Arabic, Urdu, Hindi & Pashto