



Resume

Jamshed Ali Khan

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Kingdom of Saudi Arabia

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HSE COORDINATOR/HSE MANAGER

SUMMARY OF PROFESSIONAL EXPERIENCE

Multi-Functional Professional contains ample Knowledge with overall **12** Years' Experience in HSE (Health, Safety and Environment) Management & Consultancy Construction Projects (highlighted below in this Resume) under the umbrella of various honorable Clients and well reputed organizations in Kingdom of Saudi Arabia. Familiar to establish Safe, Secure & Healthy work Environment at the Construction Workplaces based on Allegiance, Excellence & Reverence. A professional Author of HSE Power Point Presentations, HSE Plans, HIPs, JSAs, Risk Assessments and other HSE Procedures. Proficient in HSE reporting & recordkeeping comprising sturdy coordination to ensure the Safe Working Practices at the Project Sites.

PROFESSIONAL EXPERIENCE & EMPLOYMENTS

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Feb 2021 to date



HSE Manager

Employer: Freyssinet Saudi Arabia

Projects: CP03 –

- ◆ King Salman Park Foundation's King Salman Park Project - Phase 1
- ◆ Existing King Salman Airbase at King Abdul Aziz Road Riyadh Saudi Arabia
- ◆ Infrastructure, Operation & Maintenance Buildings & Demolition of 187 Existing Buildings

✧ **CP05 –**

- ◆ Construction of Visitors Pavilion in King Salman Park Project

✧ **Sports Boulevard Foundation's –**

- ◆ Cycling Bridge Construction Project at intersection of Prince Mohammed bin Salman (MBS) Road & King Khalid Road Riyadh Saudi Arabia

Responsibilities:

- ◆ Support the Group HSE team with planning, coordinating and implementing of effective HSE policies, guidelines and procedures to ensure that the department objectives are met
- ◆ Provide support to Project and Operation team in all aspects of safety, occupational health, safety and environmental issues.
- ◆ Support the HSE in ensuring HSE compliance and perform regular HSE audits in the areas of business and operations.
- ◆ Attend pre-job, planning and client meetings as required on HSE related matters.
- ◆ Provide support to the dept. on the implementation of Company-wide HSE initiatives
- ◆ Assist with developing HSE plans that comply with Company policies and procedures as well as client requirements
- ◆ Ensure training, tool box meetings, and drills are implemented as part of the company's training and HSE program, i.e., emergency response systems, etc.
- ◆ Investigate and complete the process for close out of all Accident Investigation Reports and prepare/submit lessons learned
- ◆ Manage Safety Statistic reporting and provide regular HSE guidance

Jan 2019 to Feb 2021



Employer: SAK Engineering Consultant (Solaiman Abdullah El-Khereji)

Client: Saudi Entertainment Venture (SEVEN)

- ◆ Provide advice and support in order to maintain safe working conditions
- ◆ Recommending changes to equipment or work methods to improve safety
- ◆ Manage emergency response plan
- ◆ Creating and maintaining occupational health and safety policies and procedures and ensure the contractor follow up
- ◆ Support HSE Team (Safety Officers, Supervisors) in safety related matters
- ◆ Maintaining safety observations reports
- ◆ Undertake necessary disciplinary actions to establish and maintain safe work environment
- ◆ Attending the daily and weekly HSE coordination meetings and preprinting minutes of meetings for weekly HSE coordination meetings
- ◆ Review the JSA and risk assessments
- ◆ Coordinate Site Inductions and trainings at a schedule

Dec 2017 - Jan 2019



شركة الفناري للمقاولات العامة
الإدارة العامة : نجران القيسية ص ب ٧٤٢
ت: ٠١٧٥٣٣٣٣٣٣ - ف: ٠١٧٥٣٣٣٨٨٨
فرع جازان ت: ٠١٧٣٣٣٤٦٦٩ - ف: ٠١٧٣٣٣١١٣٢
www.el-fanary.com

Employer: Al-Fanary Contracting

Client: Royal Commission for Jazan & Yanbu

- ◆ performance reporting to the Dept head
- ◆ Assist in the development of project specific HSE procedures
- ◆ Conduct HSE trainings and orientation to all new employees
- ◆ Ensure all worksites are HSE compliant with Company policies and safety standards.
- ◆ Support project HSE personnel in the development of work site HSE campaigns and good practices
- ◆ Responsible in overseeing employee's compliance to company HSE managements systems
- ◆ Monitor all operations in the manner to avoid the risk of bodily harm to persons, property damage
- ◆ Monitors and reports to HSE Director the company's monthly SHE performance
- ◆ Preparing HSE plan and remedy reports
- ◆ Maintaining weekly statistics and self-assessment reports
- ◆ Conduct and Keep record of all safety meetings
- ◆ Assist in HSE tasks/projects as require

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Mar 2015 – Dec 2017

**HSE Engineer****Employer: FCC Fast Consortium****Project: Riyadh Metro****Client: Ar-Riyadh Development Authority****Responsibilities:**

- ♦ Prepare all HSE training program according to required regulations and prepare schedule of all training programs
- ♦ Preparing daily observation report and weekly KPI
- ♦ Promote Permit to Work system
- ♦ Conduct a safety induction for new workers and visitors
- ♦ Monthly Safety Statistic Reporting
- ♦ Preparing Master Risk assessment and submitted to top management for action
- ♦ Promote positive safety culture in organization
- ♦ Monthly base Safety meeting with Management
- ♦ Incident investigation and reporting
- ♦ Near Miss investigation and reporting
- ♦ Prepare safe system of work (SSOW) for chemical, electrical, work at height, confined space entry heat stress, Manual Handling and Machinery Safety
- ♦ Implementation and monitoring policies/ procedure to get company HSE objectives.
- ♦ Monitor all HSE procedures and recommend strategies to avoid all accidents and implement all health and safety hazards for all sites

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Jul 2011 – Mar 2015

**Safety Supervisor****Employer: SBM (Saudi Business Machines)****Project: KAPSARC (King Abdullah Petroleum Studies & Research Center)****Client: KAPSARC Aramco**

- ♦ Preparing project HSE inspection checklist
- ♦ Coordinate with operation department and subcontractor regarding safety issues
- ♦ Daily site inspection with check list
- ♦ Daily report to safety manager
- ♦ Weekly safety meeting with subcontractor
- ♦ Weekly safety progress reports to safety manager
- ♦ Monthly safety report to safety manager
- ♦ Advise the workers for Chemical Hazards and use of proper PPE
- ♦ Ensure wears of PPE'S by all workers and staffs like helmets, goggles, safety shoes
- ♦ Ensure all the lifting equipment, tools and tackles are inspected and checked
- ♦ Site inspection & supervision (Safety) of about 600 labors
- ♦ Conducting a weekly Tool box talk

Professional Accreditation & Approval

Approval



♦ Saudi Aramco

Project: King Abdullah Petroleum Studies & Research Center (KAPSARC) Riyadh

Accreditation



♦ SCE (Saudi Council of Engineers)

Saudi Council of Engineers Membership-ID #991316

PERSONAL DETAILS AND QUALIFICATIONS

Name	Jamshed Ali Khan
Title	HSE Manager / HSE Coordinator
Nationality	Pakistan
Marital Status	Married
Iqama Status	Transferable
Driving License	Saudi Arabia Private Driving License

Computer Skills	MS Office, Network
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Languages Know	English, Arabic, Urdu, and Pashto
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Educational Qualification	✦ B.com (bachelor of commerce) University of science & technology Peshawar, Pakistan
	✦ Diploma in HSE Engineering Board of technical education center Islamabad – Pakistan
	✦ Certified in Information Technology (CIT) University of science & technology Peshawar, Pakistan

HSE Certifications	✦ NEBOSH IGC (International general certificate in occupational health & safety) Certificate # 1290298 by national board in occupational safety & health- UK
	✦ IOSH Managing Safely – Safety first training international Certificate # 154977 by Institution of Safety & Health
	✦ ISO 45001:2018 - Occupational Health & Safety Management Systems (OHSMS) Lead Auditor Certificate # HSK / 155834 - CQI & IRCA Course # 1896 - CQI Delegate ID # 155834
	✦ OSHA 48 Hours – CET#28-362 CSHM#1203 OSHA Occupational safety & health Manager.
	✦ BLS Provider Certificate of Cardiopulmonary resuscitation (CPR), Saudi heart association
	✦ First Aid, Registration # IPED/ISB/FS&FA/14/7042, Khyber Pakhtunkhwa trade testing Board

Professional Training achievement/appreciations	<ul style="list-style-type: none"> Basic Fire Safety Training Hot work Training Scaffolding Training Emergency Response orientation 	<p>(Saudi Aramco) Saudi Arabian Oil Company Fast Consortium TUV Nord Saudi Aramco (Wasit Gas Program, King Abdullah Petroleum Studies & Research Center</p>