

# MUHAMMAD ARSHAD KHAN

## **ASSISTANT MANAGER HSE**

**Address:** Muhallah Eid Ghah Layyah Pakistan

**Nationality:** Pakistani; **Religion:** Islam;

**Marital Status:** Married; **DOB:** 09/05/1992; **CNIC:** 32203-8819882-3

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### **Objective:**

To work as a part of a dynamic team in a reputable organization with High career developing Opportunities. Seeking a post in an organization where I can polish my skills, knowledge and Experience to face and overcome the challenges of the professional career.

### **Work Experience**

#### **❖ Sitar Chemicals Industries Limited**

##### **(SCIL) ASSISTANT MANAGER HSE**

##### **January 2022 to onwards:**

- To establish, implement, Maintain and monitor HSE Management System requirements in Accordance with SCIL Work Standards specifications as per HOD Instructions.
- To Facilitating, guiding and collaborate with all departments on all OHS & E related systems.
- Responsible for assisting HOD / Manager during conduction of safety & environment related Activities lectures, trainings, firefighting rehearsals, plant evacuation drills, and HSE management review meetings.
- Responsible for Incidents Investigation, preparation of related reports And implementation of proposed corrective / preventive measures.
- Responsible for developing PSM detailed procedures for provision of safe working environment (occupational safety, health & environment) according to standards / guidelines.
- To ensure compliance of personal protective equipment in overall plant premises.
- To devise a plan for regularly inspection of all HSE equipment and accordingly. to ensure compliance
- To ensure safe record keeping and maintain of records like incident investigations, fire drills and analysis reports related to HSE.
- Responsible for hazard identification in overall plant premises, risk based analysis, mitigation plans and implantation of corrective / preventive actions.
- Periodic review of Hazard Assessment Reports, Environmental Impact Assessment Reports and Chemical risk Assessment Reports accordingly.
- Any other activity that may be required by the Management / HOD, from time to time, which may not adversely affect the performance of regular assigned dutie

## **Pakistan Spring and Engineering Company Limited (PSECL)**

### **HSE Officer from January, 2017 to December, 2021 (05 Years)**

#### **➤ Job Responsibilities:-**

- Risk Assessments of activities in order to identify hazards related to particular task.
- Suggesting control measures regarding hazards.
- Delivered trainings on hazards and safe working methods to be adapted.
- Ensuring safe procedures are adopted when doing Hydro Testing, Purging, N<sub>2</sub> Pressure Testing etc.
- Implementation of HSE Policy.
- Strict adherence to PTW implementation.
- Monitoring all shutdown related activities and ensuring that activities are performed following Health and Safety standards
- Strict monitoring of flammable zones.
- Conducting TBTs (Tool Box Talk) before every activity.
- Inspection of Cutting, Welding, Grinding, Lifting and Handling Tools to ensure safety.
- Providing trainings on Emergency procedures to be followed.
- Conducting drills regarding fire safety procedures.
- Investigating Accidents, Incidents and Near misses to identify loopholes in control measures.
- Special trainings conducted regarding Toxic gases present in workplace.
- Identifying all Mechanical and Electrical hazards present in workplace.
- Making sure that better housekeeping is maintained.

#### **Professional Trainings:**

- 2018 Job performer Course (JP) From NUMERO UNO, ADNOC approved Abu Dhabi. Certificate No# 20122018-11
- TASK RISK ASSESSMENT Training from NUMERO UNO, ADNOC approved Abu Dhabi. Certificate No# NU/HSE/2018/12/135008
- Confined Space Awareness training from TUV Rhineland, ADNOC approved in Abu Dhabi. Certificate No # T-5160A-RY
- H2S awareness and escape (level 2) from TUV Rhineland, ADNOC approved in Abu Dhabi. Certificate No# T/5123-RY
- Pre-requisite for PTW Users Course from UNO, ADNOC approved in Abu Dhabi. Certificate No#18122018-11
- Work at height training from TUV Rhineland, ADNOC.
- Basic first aid HABC level 2 international award in emergency first aid at work held in NUTC, Abu Dhabi, UAE

### ❖ **Education:**

- NEBOSH from the National Examination Board, England dated December, 2022.  
Master log Certificate No # 00712080/1326452
- BSC mechanical engineering technology from Government Colleges University of Faisalabad dated Sep, 2016 “CGPA3.64”.
- DAE Mechanical from Government of technology layyah dated June, 2012.
- AUTO-CAD from Government of technology layyah dated June, 2015.

### ❖ **Training Courses**

HSE Induction, Waste Management, H2S Safety, Fire Fighting, Permit to Work, Team Work, Work at Height, Defensive Driving, Confined Space, PPEs, SCBA, Hands and Finger Safety, Crane and Forklift Safety, Electrical Safety, Incident Reporting, Slip Trips & Falls

### ❖ **Soft Skills:**

MS Office (Excel, & Word), Auto Cad etc.

### ❖ **Extra-Curricular Activities:**

Reading of books, searching of new ideas, Cricket, table tennis and video games.