

RESUME

MUHAMMAD KASHIF

Contact :+966533403076

Email: kashifhse919@gmail.com



Father Name: Abdul Lateef

Date of birth: 24Feb 2001

Iqama No: Transferable Available for immediate Joining

Languages: Urdu, English, Arabic, Pashto, Hindi

Nationality: Pakistani

Objectives:

To promote, demonstrate and lead best practice in the field of Infrastructure & Construction Safety and Hospital Health Care & Facility Management, under the guiding principle of good leadership, professional conduct, proactive mindset and universally accepted norm sand philosophy in Operational and HSE Management.

Skills:

- Excellent Communication and problem-solving Skills and an exceptional ability to build and maintain contractor and client relationship.
- Strong advocate for team work, performance excellence and inter personal capabilities .
- Highly developed analytical skills and training in requirements gathering, work flow design and analysis , strategy design and implementation.
- Organization Health & Safety, Promoting a positive Health & Safety culture, Safe system of work, Emergency Procedure & Occupational incidents & accident investigation.

Academic Qualification:

- Bachelor (Graduate)
- BA (University of Bannu) Pakistan
- Year of Passing: 2019
- HSSC (Higher Secondary School Certificate)
- B.I.S.E Bannu Pakistan
- Year of Passing: 2016

Safety status:

- NEBOSH IGC Certified: No.00724566
- OSHA CONSTRUCTION
- ISO 45001
- **Health and Safety Diploma**
Health and Safety Executive Reg. NIT/11566/ RWP PROFESSIONAL Skill EDUCATIONAL COUNCIL of Punjab Pakistan

Computer Skill:

- Microsoft Office (Word, Excel, PowerPoint, Access, Outlook)
- Operating Systems...
- Computer Hardware & Software Troubleshooting
- Typing Speed 50 to 60 WPM

Other Trainings:

- First Aid
- Hazard Training
- Fire Fighting
- Working at Height
- PPE Proper Usage
- Work Permit Traffic Control
- Tool Box talks
- Confined space
- Crane Safety Safe Lifting
- Scaffolding Safety
- Hot Works

Experience Record:

1. From NOV-2023 Till Now

- Position: SAFETY SUPERVISOR
- Company: OCC WAVERS
- Project: POULTRY PROCESSING PLANT (PPP4)
- CLIENT: ALMARAI

ROLES & Responsibilities:

- Conducting Risk Assessment & hazard identification
- Conducting Safety Inspections
- Training and Education:
- Investigating Incidents
- Risk Assessment
- Safety Reporting
- Emergency Response Planning
- Record Keeping and Documentation
- Safety Audits and Reviews
- Regulatory Compliance

2. From FEB-2023 till NOV 2024

- Position: HSE Officer
- Company: We build
- Project: Riyadh Metro
- Client: Riyadh metro train consultant (RMTC)

ROLES & Responsibilities:

- Document & record keeping
- Develop, implement, and update quality control procedures and protocols

- To implement and monitor company Occupational Health and Safety Policy
- Educate workers and improve attitude regarding safety.
- Give safety induction and training to new employees
- Ensuring that tools box talks before the work is done
- Housekeeping and its good level in the job site
- Checking work permit compliance
- Checking that workers are complying to the required and mandatory PPE's
- Making daily and weekly OHS reports
- Checking and ensuring that checklists are applied to all the tools and equipments before the job
- Making sure that excavation is carrying out under the permit to work and risk assessment requirements.

2. From January 2021 till 2023 Feb

- Position: HSE Officer
- Company: AIC STEEL PVT LTD
- Project: Construction SWCC water desalination Plant
- Client: Sapco3

ROLES & Responsibilities:

- Provide reports on the safety inspections & activities.
- Investigations of all accidents and near misses.
- Arranging and monitoring all waste management activities on the job site.
- Follow up on incidents /accidents reports
- Tools Box talk and daily briefing ongoing job hazards to concern workers, group leaders,
- Monitor construction activities and take relevant safety precautionary measures during hydro-test, measure test, excavation, confined space entry & use of compress gas cylinder and other activities.
- Conduct regular project safety inspections of operating plant and equipment.
- Conduct and record Job Safety Analysis (JSA) and risk assessments.
- Review lifting plans and method statements.

3. From January 2019 to December 2020

- Position: HSE Officer
- Company: BANNU WOLEEN MILL

ROLES & Responsibilities:

- TRAINING & EDUCATION
- RISK ASSESSMENT
- SAFETY INSPECTION
- Accident investigation
- Emergency preparedness
- Safety committee
- Safety record keeping
- Regular compliance

Other Skill:

- Quick Learner.
- Excellent letter formatting skills.
- Good in Analyzing.
- Excellent team member.
- Excellent leadership skills
- Flexible enough to adopt changes and challenges
- Excellent communication, interpersonal and presentation skills



nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Muhammad Kashif

was awarded this qualification on

16 February 2023

Les Philpott
Chair

Dee Arp
Accountable Officer

Master log certificate No: 00724566/1338245

SQA Ref: R630 04



**The National Examination Board in
Occupational Safety and Health**
Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444



World Safety Organization

(in Consultative Status, Category II, with the United Nations Economic and Social Council)



CERTIFICATE OF COMPLETION

IS AWARDED TO

Muhammad Kashif

FOR THE

CONSTRUCTION INDUSTRY STANDARD

10th September 2024

Introduction to OSHA
Managing Safety and Health
OSHA Focus Four Hazards
Personal Protective Equipment
Health Hazards in Construction

Stairways and Ladders
Concrete and Masonry Construction
Confined Spaces
Cranes, Derricks, Hoists, Elevators & Conveyors
Ergonomics

Excavations
Fire Protection and Prevention
Materials Handling, Use and Disposal
Safety and Health Programs
Scaffolds

Tools - Hand and Power
Welding and Cutting
Silica Exposure
Asbestos Exposure
Lead Exposure

Motor Vehicles, Mechanized
Equipment and Marine Operations;
Rollover Protective Structures and
Overhead Protection; and Signs,
Signals and Barricades



Certificate Number: SH600-00799

David Parr
Director of Content Strategy, Learning

World Safety
Organization



KBS CERTIFICATION SERVICES LTD.

E-mail : training@kbscertification.com

Website : www.kbscertification.com

Certificate of Achievement

This is to certify that

MUHAMMAD KASHIF

(CQI ULN:593194)

has successfully passed all the course assessment requirements for PR357 ISO 45001:2018
(Occupational Health and Safety Management Systems) Lead Auditor Training Course

Course Start Date : 14 Oct 2024

Certificate No: 2024-OHS-301

Course End Date : 25 Oct 2024

Course No: 2145



CQI



IRCA

Approved Training Partner

ATP NO. 6051750

Approved by:

Kaushal Goyal

Managing Director

S.No. 3475

The certificate is valid for 5 years from the date above for the purpose of registering as an auditor with IRCA.

For authenticity of this certificate, visit: www.kbscertification.com

TF-26 (Version 2.00, Sep 2023) Certificate of Achievement

Roll No: 11566

Sr. No: 92566



Professional Skill Educational Council (PSEC)

Established Under (ACT, XXI OF 1860 Govt. of Punjab Pakistan)

Diploma

This is Certify that MUHAMMAD KASHIF

S/D/W of ABDUL LATIF KHAN

Registration No NIT/11566/RWP

Has satisfactorily completed the ONE YEAR Program of Instructions
in HEALTH & SAFETY ENVIRONMENTAL (HSE)

From 2018 To 2019 He/She showed the Following in Exams

Total Marks	Obtained Marks	Percentage	Grade
1000	820	82%	A

In recognition therefore

This Diploma is Awarded

to student through internal assessment / examination held



by NUCOM INSTITUTE OF TECHNOLOGY RAWALPINDI
Training Center / Workshop Campus of PSEC



Online Verification (www.psec.org.pk)

Note: This diploma/certificate issued without
alteration or erasure Errors/omissions expected

DIRECTOR / CEO PSEC

CERTIFICATE OF EXCELLENCE

Alc steel



ARABIAN INTERNATIONAL COMPANY IS PROUD TO COMMEND

Mr. MUHAMMAD KASHIF

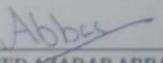
(SAFETY OFFICER)

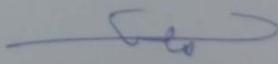
FOR DEMONSTRATING EXCELLENT PERFORMANCE IN HIS LINE OF DUTY BY STRICTLY FOLLOWING THE COMPANY'S HEALTH, SAFETY & ENVIRONMENTAL POLICY THAT CONTRIBUTED SIGNIFICANTLY TO PROMOTE PROJECT SAFETY CULTURE

IN

AL- JUBAIL SWRO DESALINATION PLANT PHASE 2

On NOVEMBER 1, 2023


SAYED AZADAR ABBAS
(HSE Manager)


MUTAZ SALMAN
(Const. Manager)

Arriyadh New Mobility



Name:

MUHAMMAD KASHIF

Position:

SAFETY OFFICER

Department:

T - RAISCO

SC56084

Roll No.

100280

Registration No.

2018-UB-BP-116926

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِيْمِ



University of Science & Technology Bannu

Khyber Pakhtunkhwa

P.W.S. Pakistan

Session 2018-2020

Muhammad Kashif son of Abdul Lateef Khan

a student of (Private Candidate)

having passed the prescribed examination held in September, 2020 is this day admitted by the

University of Science & Technology Bannu
to the Degree of

Bachelor of Arts

in 2nd Division/Grade/G.P.A.

The examination was taken as a whole/in parts

Result Declared on 14-12-2020

Controller of Examinations

(AE)

Registrar



K.T. Jam

Vice Chancellor



UNIVERSITY OF SCIENCE & TECHNOLOGY BANNU

Khyber Pakhtunkhwa PAKISTAN

S.No:566770

DUPLICATE

DETAILED MARKS CERTIFICATE



Bachelor of Arts

Session: 2018-2020

Part-II Annual Examination Held in September, 2020

Name: Muhammad Kashif Roll No: 100280

Father's Name: Abdul Lateef Khan Reg No: 2018-UB-BP-116926

Institute Name: Private Candidate

The candidate has secured the following marks and is placed in **Second** Division.

No.	Subjects	Max Marks	MARKS OBTAINED					Remarks
			Theory	Practical	Total	In Words	Remarks	
1	Part-I	285	—	—	157	ONE HUNDRED FIFTY-SEVEN		
2	English (Comp)	75	38	—	38	THIRTY-EIGHT		
3	Political Science	75	42	—	42	FORTY-TWO		
4	Law	75	50	—	50	FIFTY		
5	Pakistan Studies (Comp)	40	29	—	29	TWENTY-NINE		
Total		550			316	THREE HUNDRED SIXTEEN		

Note: Required Pass Percentage in each Subject (Written & Practical Separately) 33, Aggregate Pass Percentage 36
The Examination was taken as a Whole

Prepared by:

Checked by:

Controller of Examinations
University of Science & Technology, Bannu

Result Declaration Date	14-12-2020
Issue Date	22-03-2023



Roll No: 100280

Muhammad Kashif S/O Abdul Lateef Khan
nasim gull baist khel distt bannu

Errors & omissions excepted, if any, are subject to subsequent rectification.

BU: S.No. 040870

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِيْمِ

Board of Intermediate and Secondary Education, Bannu
Khyber Pakhtunkhwa, Pakistan

Roll No. 33926

Registration No: 0058-PBCB-1-16



Higher Secondary School Certificate Examination

ORIGINAL CERTIFICATE (ANNUAL 2018)
PRE-ENGINEERING GROUP

Name Muhammad Kashif Son of Abdul Latif Khan

Student of P.P.C Boys Inter College, Bannu

has passed the Intermediate Examination held in April, 2018 as a Regular candidate.

He obtained 594 marks out of 1100

and has been placed in Grade C Representing Good.

Result date: 02-08-2018

Prepared on: 25-01-2019

Jan
ASSTT: SECRETARY



Dr. Muhammad Jan Wazir
MBBS, FCPS
Children Specialist

Jan
SECRETARY

This certificate is issued without alteration or erasure



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION BANNU

Khyber Pakhtunkhwa, Pakistan

058873

S.No.

Higher Secondary School Certificate Examination

Detailed Marks Certificate

Roll No: 33926

Group: Pre-Engineering

Session (Annual Part-II) 2018



Name: Muhammad Kashif

Father's Name: Abdul Latif Khan

Registration No: 0058-PBCB-1-16

appeared as Regular Student of P.P.C Boys Inter College, Bannu

has secured the marks shown against each subject, in the Higher Secondary School Certificate Examination, held in the month of April The Examination was taken as a whole.

SUBJECTS	MAXIMUM MARKS				MARKS OBTAINED				Total	In Words		
	Part-I		Part-II		Part-I		Part-II					
	Theory	Practical	Theory	Practical	Theory	Practical	Theory	Practical				
1. English	100		100		51	--	47	--	98	Ninety-Eight		
2. Urdu	100		100		68	--	58	--	126	One Hundred Twenty-Six		
3. Islamiyat Compulsory	50				33	--	--	--	33	Thirty-Three		
4. Pakistan Studies			50		--	--	27	--	27	Twenty-Seven		
5. Physics	85	15	85	15	53	10	25	12	100	One Hundred Only		
6. Chemistry	85	15	85	15	42	9	39	13	103	One Hundred Three		
7. Mathematics	100		100		50	--	57	--	107	One Hundred Seven		

Total Marks: 1100 Marks Obtained: 594-C Five Hundred Ninety-Four Only

Remarks

Date of declaration of Result: 02-08-2018

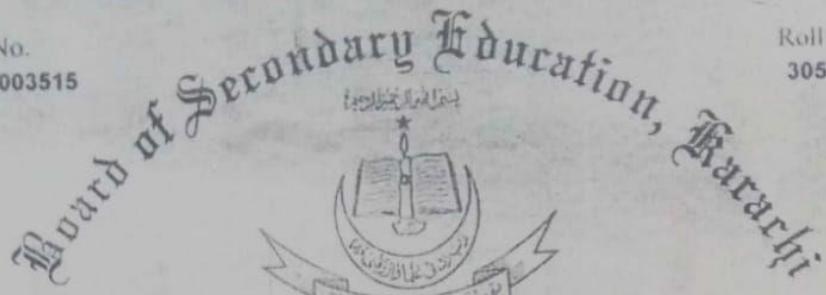
Prepared by:

Checked by:

Date of issue: 02-08-2018

Controller of Examinations

Dr. Muhammad Jan Wazir
MBBS, FCPS
Children Specialist

Sl. No.
ZE-003515Roll No.
305065

Secondary School Certificate Examination, 2016

SCIENCE GROUP

Certified that MUHAMMAD KASHIF

Father/Guardian's Name ABDUL LATEEF KHAN

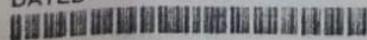
whose date of birth is TWENTY-FOURTH DAY OF FEBRUARY TWO THOUSAND

ONE has duly passed the Secondary School Certificate Examination held in
the month of APRIL - 2016 as a REGULAR Candidate in the subjects mentioned belowand has been placed in GRADE He/She obtained Marks out of

COMPONENT I	COMPONENT II
SINDHI SALEES	MATHEMATICS
URDU NORMAL	BIOLOGY
ENGLISH	PHYSICS
PAKISTAN STUDIES	CHEMISTRY
ISLAMIAT	

COMPONENT III
He/She offered
XXXXXX
as Vocational Subjects and has
been awarded grade XXX
by his/her Institution on the
basis of Internal Assessment.

DATED 09/05/2018



Note: This certificate is issued without a relation or enclosing
Please also see on the reverse.



Secretary

Dr. Muhammad Jan Wazir
MBBS, FCPS
Children Special
Education

SERIAL NO.

0644401 **BOARD OF SECONDARY EDUCATION**
KARACHI

STATEMENT OF MARKS
S.S.C. EXAMINATION
(FOR SUCCESSFUL CANDIDATES ONLY)

EXAMINATION ANNUAL 2016 ROLL NUMBER 305065
GROUP SCIENCE

NAME MUHAMMAD KASHIF

FATHER'S NAME ABDUL LATEEF KHAN

SCHOOL/PRIVATE WORKERS MODEL SECONDARY SCHOOL NEW KARACHI
SECTOR-16-A, LABOUR SQUARE, INDUSTRIAL AREA, NORTH KARACHI.

S U B J E C T S			
COMPONENT-I	MARKS	COMPONENT-II	MARKS
SINDHI SALESS URDU NORMAL	39 41	80/150	MATHEMATICS 37/100
ENGLISH PAPER I ENGLISH PAPER II	38 43	81/150	BIOLOGY (TH) BIOLOGY (PR) 28/85 15/15
PAKISTAN STUDIES		45/75	PHYSICS (TH) PHYSICS (PR) 28/85 14/15
ISLAMIAT		68/75	CHEMISTRY (TH) CHEMISTRY (PR) 45/85 15/15

GRAND TOTAL: 456 OUT OF 850

GRADE: C

GRADE IN COMPONENT III
AWARDED BY THE SCHOOL IN

XXXXXXXXXXXXXX

GRADE: XXXX

DATED: 05-August-2016

W.L.Wd EM
- AS - 2016

CONTROLLER OF EXAMINATIONS

E. & O. E.