



KASHIF KHAN

HSE OFFICER

RIYADH, RIYADH, Saudi Arabia
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EDUCATION

IOSH LEVEL 2

IOSH UK
2024

ENVIRONMENTAL MANAGEMENT LEVEL 3

HIQUAL UK
2024

NEBOSH IGC LEVEL 3

NEBOSH UK
2022

OSHA LEVEL 2

OSHA AMERICA
2020

HIGHER SECONDARY SCHOOL CERTIFICATE

BOARD OF
INTERMEDIATE AND
SECONDARY
EDUCATION
PESHAWAR, PESHAWAR
2019

SECONDARY SCHOOL CERTIFICATE

BOARD OF
INTERMEDIATE AND
SECONDARY
EDUCATION
PESHAWAR, PESHAWAR
2017

ABOUT ME

Results-driven HSE SPECIALIST with expertise in designing and executing comprehensive safety programs, performing detailed risk assessments, and promoting a proactive safety culture. Skilled in ensuring regulatory compliance, mitigating hazards, and enhancing workplace safety standards to deliver a secure and compliant work environment.

WORK EXPERIENCE

HSE OFFICER | MAY 2025 - PRESENT

FIRST FIX, RIYADH

- Project : KAP (King AbdulAziz Park)
- Client : RCRC (Royal Commission For Riyadh City).
- Responsibilities :
- Conduct regular site inspections to identify hazards and ensure compliance with safety standards.
- Develop and implement HSE policies, procedures, and safety protocols across all operations.
- Collaborate with management to improve safety culture and promote continuous improvement.

HSE OFFICER | JAN 2023 - DEC 2024

UNEC, RIYADH

Project : Samhan Heritage Hotel
Client : DGDA (Dirriyah Gate Development Authority)

Responsibilities :

- Develop and implement safety policies and procedures for all employees
- Conduct safety training sessions to educate staff on proper safety protocols
- Investigate accidents and incidents to determine root causes and prevent recurrence
- Ensure compliance with local, state, and federal safety regulations and standards

HSE OFFICER | MAR 2021 - NOV 2022

Jawar Al Jazirah Construction & Building

- Project : Grain Silos Feed Mill Jeddah
- Conduct regular safety inspections and identify potential hazards to ensure a safe work environment.

SKILLS

Risk Management

First Aid provider

Fire Fighting Trainer

Incident Investigation

Confined Space Entry Trainer

Crowd Management

Managing tasks and problem-solving skills

Proficient in computer applications, including Microsoft Office Suite

Strong communication skills

LANGUAGES

English

Urdu

Arabic

Pashto

Hindi

PERSONAL DETAILS

Nationality
Pakistani

Visa status
Iqama = Transferable

Marital status
Single

HSE Officer | Nov 2020 to Jan 2021

Company Al Rawi Al Arabia

Project = Construction of Danna 115/13.8KV

Substation

Client = SEC (Saudi Electricity Company)

Responsibilities :

- Developed and implemented the project-specific HSE plan, aligned with SEC requirements and Saudi regulations.
- Conducted daily site inspections and safety audits across civil, electrical, and mechanical works to identify hazards and ensure corrective actions
- Managed the Permit-to-Work system for high-voltage activities, hot works, and confined-space
- Performed job-hazard analyses (JHAs) and risk assessments for all critical tasks, ensuring mitigation measures were in place.

COURSES

SAFETY TRAININGS

FIRE FIGHTING TRAININGS

FIRST AID TRAINING

CONFINED SPACE ENTRY TRAINING

CPR TRAINING

RISK ASSESSMENT TRAINING