

# **BILAL AHMAD**

HSE

Professional.

**NEBOSH**

**Certified.**

**ISO**

**Management.**

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**Iqama:** Valid & Transferable

**Current Address:** Saudi Arabia

**Valid Saudi Drawing License.**

## **PERSONAL STATEMENT:**

A dynamic and versatile professional with 06 years of comprehensive experience as a HSE Officer, certified in HSE Diploma, NEBOSH IGC, IOSH, OSHA trainings, Certified by ISO 45001, ISO 14001, ISO 9001, First Aid, Fire Safety and Environmental Management, IELTS along with a strong academic foundation holding IT Diploma and Master's of Science Degree in Economics.

## **EXPERIENCE SUMMARY**

<b>Client.</b>	CEER
<b>Contractor.</b>	Modern Building Leaders (MBL)
<b>Consultant</b>	<b>GHAFARI</b>
<b>Project.</b>	CEER ( Saudi Electric Vehicle Factory)
<b>Designation.</b>	HSE Officer
<b>Location</b>	King Abdullah Economic City, Rabigh.
<b>Tenure.</b>	July 2025 till date

<b>Client</b>	Royal Commission for Riyadh City (RCRC)
<b>Contractor</b>	Saudi Pan Kingdom Company (SAPAC)
<b>Consultants</b>	Parson & WSP
<b>Project</b>	Southern Second Ring Road (SSRR 1&2)
<b>Designation</b>	HSE Officer
<b>Location</b>	Riyadh
<b>Tenure</b>	June 2022 - July 2025

<b>Client</b>	Infrastructure Development Authority of Punjab (IDAP)
<b>Contractor</b>	CCECC - China Civil Construction Corporation Ltd.
<b>Consultant</b>	Communication & Work Department (C&W)
<b>Project</b>	Establishment of Nursing Schools at District Attock
<b>Designation</b>	HSE Officer
<b>Tenure</b>	June 2019 to May 2022

## Basic Duties, Responsibilities and technical Skills

- Conduct TBT
- Safety Trainings
- Safety Inspections, Audits
- Induction trainings.
- Issue NCR, SOR.
- Make Risk Assisment
- Verify / make Work Permits and Plans prior to any activity.
- Hazard Identification
- Site Inspection
- Internal Safety Meetings Participation
- Incident Investigation&Reporting
- Verify Every kind of Cheklists
- Record Keeping and Submit all these records with manager.
- Participate with teamwork and seniors.
- Induction Training
- Solving issues at site
- Communicate between manager and supervisors
- Participate in Walkthrough
- Submit daily HSE report, Incident / accident reporting
- Closeout Observations
- Ensure Pre and Daily Excavation Check Lists
- Fire Safety Management
- Ensure maintaining of good Housekeeping.
- Developing Safety Policies&Procedures
- Safety Training
- Safety Audits&Inspections
- Emergency Response Planning
- Verify Daily Equipments Checklists
- Monthly Inspections according to Checklists
- Checking of scaffolds system and validation.

## IT Skills:

- Typing speed of over 60 wpm in English and with adequate speed in Arabic.
- Hardware, Software, Data Entry, Graphic designing, Editing.
- MS-Office tools MS-Word, MS-Excel, and MS-PowerPoint presentations, Outlook.
- Computer Operating Systems: Windows XP, Windows, Windows 7, Apple Macintosh Operating System 10X (Installation, Configuration, Troubleshooting).

## ACADEMIC QUALIFICATION:

- ❖ Master's of Science Degree in Economics  
University of Peshawar
- ❖ Bachelor of Science in IT  
University of Peshawar
- ❖ Pre-Engineering A-Level  
Govt. Superior Science College Peshawar

## CERTIFICATION AND TRAININGS:

- NEBOSH (IGC Level-3)
- OSHA (30 Hour)
- IOSH Managing Safely (MS)
- HSE Diploma
- ISO 45001: OHSMS
- ISO 14001: Environmental Management System (EMS)
- ISO 9001: Quality Management System (QMS)
- First Aid & CPR Training, TUV Card Holder.
- Lifting Activity Safety Training
- Fire Safety Safety Training
- Confined Space Safety Training
- Diploma in Information Technology
- Holding Valid Saudi Drawing License
- Work-at-Height Safety Training
- Basic IT Conducted by (NITB, Islamabad)
- International English Language Testing Certificate (IELTS)

## LANGUAGES:

- English
- Arabic
- Pashto
- Urdu / Hind

## Declaration

I hereby that all the above given information are correct and true to the best of my knowledge and if I selected I will discharge my duties and responsibilities to the entire satisfaction of my superiors.

\_\_\_\_ BILAL AHMAD \_\_\_\_

