



CONTACT INFO

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PERSONAL DETAILS

Visa Status : Employment
D.O.B : 7th June 1988
Languages : English, Urdu
Nationality : Pakistani
Driving License: Valid and own Car

EXPERTISE

HSE Operations
Monitoring & Observation
HSE System Documentation
Report Preparation
Leadership
Team Management

ARSLAN AHMED

HSEQ OFFICER

EXECUTIVE SUMMARY

- Over a 5 years career in ensuring projects are compliant with HSE operations, Risk Assessment and Implementation, spearheading HSE activities, entailing, planning, coordination, implementation, clearance and compliance.
- Hands on knowledge in analyzing the causes & reduce accidents, increase awareness among the employees towards maintenance of safe and healthy working conditions. Depth understanding of various safety methods & proven abilities in coordinating and leading variety of people and projects.
- An effective communicator with excellent relationship building & interpersonal skills coupled with strong analytical, problem solving & organizational abilities. Strong ability to influence thinking, forge strategic alliances and build consensus.
- Expertise in analyzing incident/Accident to find out root cause and providing suitable control measures for avoiding the re-occurrence of the same kind. Sound ability to identify complex problems and reviewing related information to develop & evaluate options and implement solutions.

WORK EXPERIENCE

Enova Facilites Management LLC, Dubai, UAE (2023 – Present)

Projects: Deira City Center, Community Malls, MAF Hotels & Solar Projects.

Client: Majad Al Futtaim.

HSEQ OFFICER

- Conduct regular inspections of work place, facilities, equipment to identify hazards and risks.
- Review and approve contractor's risk assessment to identify potential hazards and evaluate the level of risk associated.
- Provide HSEQ refresher induction, Life Saving Rules and Instructor trainings to all employees in the sites.
- Investigate accident, incidents, near misses and other safety related incident to determine root cause and recommendations to prevent reoccurrence.
- Maintain accurate record of inspections, audits, incidents and corrective actions.
- Develop and implement emergency response plans and procedures to respond to emergencies such as fire and hazardous material spills.
- Ensure compliance with all relevant IMS procedures and standards, customer's requirements and guidelines across Enova projects.
- Monitoring critical activities that require PTW and to ensure that proper procedures are followed and risk are mitigated.
- Conduct Internal Audit.

Maatouk Group of Companies, Abu Dhabi, UAE, (2019 – 2022)

HSE Officer

- Supervise the HSE efficient operation of the job in accordance with company's HSE plan.
- Conduct HSE Induction/orientation awareness sessions to workers.
- Conduct Tool Box Talk for all employees involve in the activity.
- Conduct incident/accident investigations and analyzing root causes.
- Regular inspections to identify potential hazards and recommend preventive measures.
- Running health and safety meetings and training courses for employees.
- Prepare health and safety reports on daily bases.

TECHNICAL SKILLS

- HSE reports preparation
- Incident investigation reports preparation
- Preparing Risk assessments
- Regular site inspection for HSE compliance
- Personal protective equipment
- Toolbox talk
- Auditing
- Hazards and risk assessment
- Scaffolding
- Documents and reporting
- Manual handling
- Confined space
- Permit to work system

ACADEMIC BACKGROUND

BS IN BUSINESS ADMINISTRATION	2013
COMSATS University, Abbottabad, Pakistan.	
DIPLOMA IN BUSINESS ADMINISTRATION	2009

CERTIFICATES

NEBOSH INTERNATIONAL GENERAL CERTIFICATE

Wish Islamabad

IOSH MANAGING SAFELY

IOSH

TRAIN THE TRAINER

IOSH

OSHAD SF

Al Jazirah Institute of Science & Technology Abu Dhabi

OSHACADEMY

Wish Islamabad

ISO 45001:2018 Lead Auditor IRQA Approved

BSCIC Certifications.

CONFINED SPACE

CSCP Islamabad

LIFE SAVING RULES

ENOVA by Veolia

BASIC FIRST AID

TASNEEF

MICROSOFT OFFICE

RICE Computer Center