

Abdul Basir Khan

HSE Officer (KAUST APPROVED)

Qualification	: BS Applied Science (16 Years Education)
	: Two-years of Diploma in Occupational Safety and Health Administration (Registration # PTEC/PCS/A261-1347)
	: Environmental Management System - ISO 14001
	: 04 years' experience in Health and Safety
Iqama	: 2555369624 (Transferrable)
Driving license	: KSA(Valid)
Email	: abdulbasirkhan05@gmail.com
Contact #	0544918236
Nationality	: Pakistani
Languages	: English, Arabic, Urdu
Computer skills	: MSOffice (Word, Excel, PowerPoint, Outlook) adobe Photoshop and Adobe Acrobat

OBJECTIVES

To utilizes my skills as an HSE Officer to protect employee and other organizational factors from risk to health and safety and combine effort to achieve the business objective on the cost-Effective basis and the implementation of health and safety policy in the organization. Proactive in promoting Health & Safety in daily activities and to achieve goals in line with HSE Standard derived specifications to achieve the target (Zero Accident).

PROFESSIONAL QUALIFICATION / CERTIFICATION

- ❖ Two-years of Diploma in Occupational Safety and Health Administration (Pakistan Technical & Education Council)
- ❖ ISO 14001- Environmental Management System
- ❖ NEBOSH International General Certificate (IGC)-UK
- ❖ IOSH Managing Safely
- ❖ OSHA academy- Occupational health & safety manager training- 18 Hours

HEALTH & SAFETY TRAINING / AWARENESS CERTIFICATE

- ❖ Level 2 Award in First Aid
- ❖ Level 2 Award in Risk Assessment
- ❖ Level 3 Award in Manual Handling
- ❖ COSHH Risk Assessor Certificate
- ❖ COSHH Awareness Certificate
- ❖ COSHH Hazard Communication Certificate
- ❖ COSHH & Working in Confined Space
- ❖ COSHH & ISO 45001: Occupational Health and Safety Management
- ❖ Spillage Response Awareness Training
- ❖ Accident Reporting Awareness

EMPLOYMENT WORK EXPERIENCE SUMMARY (04 YEARS)

S.#	Company name	Location	Position	From	To
01	UNIMAC	Dirriyah	HSE Officer	10July 2024	Till yet
02	BR. SAMSUNG C&T Corporation	Riyadh Metro, KSA	HSE Officer	Nov 2022	Jan 2024
03	7Snabil	Jeddah	HSE Officer	Jun 2021	Aug 2022
04	CNBM International Engineering	Kingdom Arena Riyadh	HSE Officer	Mar 2020	April 2021

EMPLOYMENT WORK EXPERIENCE DETAILS HISTORY (04 YEARS)

Company : BR. SAMSUNG C&T
Corporation Saudi Arabia. Riyadh Metro
Project : Project Line # 02
Position : HSE Officer
Duration : Nov 2022 To Jan 2024

Company : 7Snabil
Project : King Abdullah University of Science & Technology (KAUST)
Position : HSE Officer
Duration : Jun 2021 To Aug 2022

Company : CNBM International Engineering
Project : Saudi Cement
Position : HSE Officer
Duration : Mar 2020 To April 2021

Primary Duties and Responsibilities

- ❖ Health Safety & Environment Coordination with site management.
- ❖ Conduct daily TBTs about ongoing activities on construction site.
- ❖ Monitoring the safety requirements for the project site.
- ❖ To maintain and improve upon HSE performance.
- ❖ Implementation of HSE rules & regulation all the time at site.
- ❖ Obtain certificate of all lifting equipment on site.
- ❖ Ensure lift plans procedure is properly followed on site.
- ❖ Conduct permit to work (PTW) audits prior to start of work.
- ❖ Ensure crew adherence with PPE as per task risks.
- ❖ Ensure new employees are refreshed on arrival to site on use of H2S breathing (SCBA/ SABA).
- ❖ Ensure spill kits are put in appropriate place and inspected.
- ❖ Ensure all chemical on site have MSDS available on site.
- ❖ Inspection of scaffolding/ Plate forms.
- ❖ Motivate employees to work safely.
- ❖ Conduct safety inspection on daily basis.
- ❖ Reporting to safety Manager of the company.
- ❖ Reminding all workers that safety is the best policy and ensuring zero accident target.
- ❖ Ensure that all accident /incidents including first- aid, near miss and fire reported immediately to manager.
- ❖ Provide the main source of advice and guidance to the company and its managers on health and safety matters.
- ❖ Carry out a risk analysis for the company and recommend any ensure that they comply with health and safety regulations.
- ❖ Provide any necessary training to staff to ensure that they comply with all health and safety requirements.
- ❖ Ensure the mobile lifting equipment on site (Forklift; crane) are inspected daily and checklist are completed by operators; reviewed by HSE officer and filed in HSE office.

Major in Safety

Scaffolding * Crane Safety* Electric Work* Welding & Cutting* Material Handling * Signs Signals & Barricade* Personal Protective Equipment (PPE)*Prevention* Underground utilities* Motor Vehicles* Excavation & Trench* Work Permit* Confined Space, Power System, Well Control & Monitoring System.

Skills & Training

- ❖ Confined Space and Recue Procedure
- ❖ Work at Height and Recue Procedure
- ❖ Fire Fighting
- ❖ First Aider
- ❖ Reporting skills
- ❖ Communication skills
- ❖ Microsoft office
- ❖ Multi-tasking
- ❖ Adobe Photoshop
- ❖ Problem solving abilities
- ❖ Teamwork
- ❖ Time management
- ❖ Unifier applications
- ❖ Induction Program
- ❖ Internet: Attachment, browsing, mailing etc.

Languages

Language	Speaking	Writing
English	Fluent	Fluent
Arabic	Basic	Basic
Urdu	Fluent	Fluent

Declaration

I hereby solemnly declare that all statements made above are true and correct to the best of my knowledge and belief.



Date: 03/12/2023

Certificate of Employment
To whom it may concern

BR. SAMSUNG C & T Corporation, SA hereby to certify that
Mr. ABDUL BASIR KHAN Pakistani nationality bearing
passport no: TU4153931 and Iqama no: 2555369624 as
working in our organization as a Safety Officer effective from
Nov 2022 to Jan 2024 . He has a good track record and
satisfactory work performance

This certification is being issued for whatever legal purpose(s)
it may serve him best.

For and on Behalf of:

SAMSUNG C&T CORP



YEON TAE KIM
HR Manager

ص. ب 21 بقيق 31992 -المملكة العربية السعودية تليفون: 8870960 13 966+ 8870073 13 966+ فاكس: 401 47749
طريق الخبر الدمام السريع - برج أسمنت الشرقية. الدور الرابع- مكتب

P.O.BOX 21 Abqaiq 31992,KSA -Tel:+966 13 8870073-Fax:+966 13 8870960-C.C.1147749
Dammam -Khobar Highway-Eastern Cement Tower 4th FLOOR(401)
Website :[Http://www.secc.co.kr](http://www.secc.co.kr)

Contractor Safety - Interview Evaluation Form

Candidate's Name	Abdul Basir Khan	Position:	HSE Officer	- 7Snabil Company
Place	KAUST – Face to face interview	Date:	AUGUST 05 2021 (MM/DD/YYYY)	
CV Source	<input type="checkbox"/> Website <input type="checkbox"/> Agency <input checked="" type="checkbox"/> Referral			

Evaluation

	Poor	Satisfactory	Good	V. good	Excellent	Remarks
Related Education or Training	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Related Job Experience	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Knowledge of Specific Job Skills	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
English Language Proficiency	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interest in the position	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication Skills	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Multicultural Work Experience	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Personal Traits (self-assured, courteous, etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Job Competencies

Safety Compliance	<input type="checkbox"/>					
Enforcement of Safety	<input type="checkbox"/>					
Communication	<input type="checkbox"/>					

Recommendations

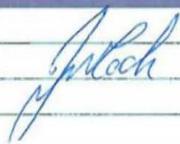
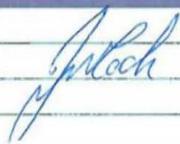
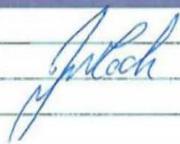
Hire Candidate: Yes No Hold

Strengths:

Weaknesses:

Additional Comments: Approved, with a three (3) months' probation period.

Interviewer(s)

Name:	Madhu R Pillai	Signature:		Date:		(MM/DD/YYYY)
Name:	John Cook	Signature:		Date:		(MM/DD/YYYY)
Name:		Signature:		Date:		(MM/DD/YYYY)



CNBM International Engineering, Ltd

Saudi Arabia Office.

TEL: 00866-11-2229417

FAX: 00966-1-4611279

ADDRESS: 38/B Al Bustan Street Al Hamra District

To Whom It May Concern

This is to certify that Mr. Abdul Basir Khan has worked as a Safety Officer with CNBM International Engineering, Ltd from Mar 2020 to April 2021 in Kingdom Arena Riyadh.

During this period, he performed his duty with professional attitude of mind and proved himself a very good team member. His personal conduct had been exemplary, and I recommended him for any job commensurate with his qualification and experience.

Wish him every success in his future career.

Li Quanwei

QHSE Manager



Scanned with CamScanner





Occupational
Safety & Health
American Society

CERTIFICATE OF COMPLETION

This certificate is

Proudly presented to

Abdul Basir Khan

The learner has exhibited exceptional academic achievement by satisfying all academic prerequisites in the Professional Development Certificate Program offered by an OSHAS Authorized Training Provider. This signifies their unwavering commitment and professionalism in the designated course and serves as a testament of their dedication.

Course: ISO 14001:2015 (EMS) Lead Auditor Course

Course Date : **27-11-2023 to 01-12-2023**

Certificate Number : **59135**

Course Number : **EMS-436**

Date of Issue : **04-Dec-2023**

HENRY D'COOPER

CHIEF EXECUTIVE OFFICER

MARCUS HILTON

DIRECTOR TRAINING



Certificate can be
validated by scanning the
bar code or by visiting
www.oshas.us



ACCREDITED

This certificate remains property of OSHAS and shall be returned upon request.



nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Abdul Basir Khan

was awarded this qualification on

13 February 2024

Rob Hull
Chair

Dee Arp
Accountable Officer

Master log certificate No: 00783454/1409031

SQA Ref: R630 04



**The National Examination Board in
Occupational Safety and Health**

Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444

NEBOSH Verifications



Thank you for using the NEBOSH online successful learner verification service.

Based on the following information:

Name

Abdul Basir Khan

Date of Achievement

13-02-2024

Master Log Number

00783454/1409031

We are happy to confirm that **Abdul Basir Khan** successfully achieved the **NEBOSH International General Certificate in Occupational Health and Safety** on **13 February 2024**.

PLEASE NOTE: This document can be used for your records to confirm a NEBOSH Certificate has been verified. We recommend employers visit the NEBOSH website to verify certificates and should not accept this document on its own as proof of qualification.

If you require a formal verification for attestation or legal purposes, there is an applicable fee for this. Please visit [here](#) to complete the request.

Should you need any further information please contact our Customer Experience Team on +44 (0)116 263 4700 or email info@nebosh.org.uk

Thank you

NEBOSH Customer Experience Team



This is a certificate awarded to

Abdul Basir Khan

on successfully completing

Managing Safely

a course approved and validated by the

Institution of Occupational Safety and Health

in association with

Technocrats Institute Of Occupational Safety And Health

Signed on behalf of IOSH

Ben Messinger

Chief Executive

AMH

Course Organiser





OSHAcademy
Occupational Safety & Health Training



Certificate of Completion
Professional Development Program

This is to certify that

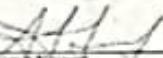
ABDUL BASIR KHAN

Has demonstrated academic excellence with distinction by completing all academic requirements in this 48-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), Technocrats Institute of Engineering and Technology. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.

**Occupational Safety and Health
Manager**


Steven T. Gengen, M.S., P.Eng.
Business Director, ISHIM & ISMS
OSHAcademy Safety & Health Training

122941-147
Record # 1
10-12-2018
Issue Date


Kamal Naseem
Director, Technocrats Institute of
Engineering and Technology
Peshawar, Pakistan
ATP # 20120525AN

**Confidence can be validated through the
OSHAcademy website.
Validation Code: 122941-100-004-109
www.oshacademy.org/validate**



The content of this training conforms with U.S. Department of Labor
OSHA, training standards and ANSI Z460-1, Criteria for Accepted
Practices in Safety, Health and Environmental Training.



This is a certificate awarded to

Abdul Basir Khan

on successfully completing

Level 2 Award in Risk Assessment

training course approved and validated by the

LICQual

in association with Approved Training Centre

Innovative College of Professional Studies (pvt) Ltd

Course Number: ARA307

Course Dates: 13th March to 14th March 2023

Certificate Number: 51389

Issued on 17th March 2023

Rebecca Alice



This certificate remains the property of the LICQual and should be returned if requested.



This is a certificate awarded to

Abdul Basir Khan

on successfully completing

Level 3 Award in Manual Handling

training course approved and validated by the

LICQual

in association with Approved Training Centre

Innovative College of Professional Studies (pvt) Ltd

Course Number: AMH305

Course Dates: 20th March to 21st March 2023

Certificate Number: 51391

Issued on 22nd March 2023

Rebecca Alice



This certificate remains the property of the LICQual and should be returned if requested.



This is a certificate awarded to

Abdul Basir Khan

on successfully completing

Level 2 Award in First Aid

training course approved and validated by the

LICQual

in association with Approved Training Centre

Innovative College of Professional Studies (pvt) Ltd

Course Number: AFA309

Course Dates: 9th March to 10th March 2023

Certificate Number: 51387

Issued on 13th March 2023

Rebecca Alice



This certificate remains the property of the LICQual and should be returned if requested.